



Home Education Association, Inc.

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Applying for 'Provisional Only' Registration under the Queensland Education (General Provisions) Act 2006, Section 207

How to apply for 'provisional only' registration:

1. Notify your child's school in writing that you are withdrawing from school to home educate effective from the appropriate date.
2. Complete the (optional) form on the next page, or write your own letter including similar information.
3. Provide a copy of the child's birth certificate or other document giving you parental responsibility.

4. Send both to the QLD Home Education Unit (HEU) (Not the HEA)

(There are temporary procedures in place during Covid-19 regarding certification of documents. Check the [HEU website](#) for more information)

Why apply for "Provisional Only Registration"?

You will automatically be granted 60 days provisional registration without needing to send in an educational plan for the child. This may allow you time to develop the educational plan and settle into home educating your child before you need to complete the full registration process.

Before the end of the 60 days, you will need to submit an application for full registration. You can find more details about this on the [HEA website](#), and on the [HEU website](#).

Do I have to apply for provisional registration?

No. If you are ready to submit your application, you can skip straight to an application for full registration.

Do I have to use this form?

No. The HEA provides this optional form as a service to home educators to make getting provisional registration easier.

The HEA offers free support for home educators during the registration process. While we hope you will [consider membership](#) with us, the HEA supports Australian Home Educators regardless of membership.

Send to:

**The Manager, Home Education Unit
Department of Education
PO Box 3710
South Brisbane Business Centre QLD 4101**

Email: homeeducation@qed.qld.gov.au

Dear Sir or Madam,

I am writing to apply for provisional registration for home education, under S207 of the Education (General Provisions) Act 2006.

My name is _____ (parent's name), and I am

a parent applying for provisional registration for my child, _____ (child's name),

birthdate, ____/____/____ (child's date of birth),

residing at _____ (address).

I attach a certified copy of the child's birth certificate, which shows that the child is eligible for provisional registration, according to S207 of the Act.

I confirm that my child is not currently enrolled in a state or non-state school.

I understand that you will inform me as soon as practicable that provisional registration has been granted which will last for 60 days.

Should you need any further information, I can be reached at _____ (phone number)

Thank you for your assistance,

(signature of parent)



Proudly supporting home educators across Australia.